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MATTERS RELATING TO THE WORK OF THE GOVERNING COUNCIL IN 1991

Waiver of the 10-week rule for certain documents to be submitted to the Governing Council at its thirty-eighth session, 3-21 June 1991, New York

Note by the secretariat

1. The secretariat has drawn up a schedule for the timely preparation of documents for the thirty-eighth session of the Governing Council and steps have been taken to ensure transmission of documents to the Department of Conference Services of the United Nations Secretariat at least 10 weeks before the commencement of the session, as recommended in paragraph 5 (b) of decision 83/40 of 18 June 1983.

2. However, as in previous years, financial and other data included in some of the reports will not be available before mid-March or April 1991. This means that some documents cannot be submitted to the Department of Conference Services 10 weeks before the start of the session of the Governing Council. Details regarding each of the documents that will not be able to meet the 10-week deadline are provided below.

Item of the provisional agenda	Title
2	Annual report of the Administrator for 1990 and programme-level activities: Addenda 2 (Parts I and II), 3 and 4 Reason for delay: The necessary information will not be available until the beginning of April. The time required for narrative analysis and integration of the data into the appropriate sections of the report means that the addenda will not be ready before mid-April.
6 (c)	United Nations Population Fund: audit reports Reason for delay: The financial data from the executing agencies necessary for preparing the report will not be available until mid-March. The time required for the compilation of these data will result in a delay of approximately two weeks beyond the 10-week deadline.
6 (c)	United Nations Population Fund: annual financial review Reason for delay: The financial data from executing agencies upon which this report is based will not be available until the first week of April. The time required for subsequent analysis and interpretation will result in a delay of approximately four weeks beyond the 10-week deadline.
7	United Nations technical co-operation activities: report of the Secretary-General: Addendum 3: statistical information Reason for delay: The statistical information will be available only towards the end of March, when the accounts are closed.
9 (a)	Financial, budgetary and administrative matters: annual review of the financial situation, 1990 Reason for delay: The information required to complete this report includes financial data from executing agencies. This information will not be available until the last week of March. The time required for subsequent analysis and interpretation will result in a delay of approximately four weeks beyond the 10-week deadline.
9 (b)	Revised budget estimates for 1990-1991 and budget estimates for 1992-1993 Reason for delay: The information required to complete this report will not be finalized until the third week of March. The time required for compilation of these data will result in a delay of approximately three weeks beyond the 10-week deadline.

Item of the provisional agenda	Title
9 (c)	Audit reports and other matters: audit reports of the executing agencies Reason for delay: The information required to complete this note by the Administrator includes responses from executing agencies. This information is not expected to be available until the second week of March. The time required for the compilation of these data will result in a delay of approximately two weeks beyond the 10-week deadline.
9 (c)	Procurement from developing countries Reason for delay: The information required to complete this report includes responses by agencies to a questionnaire sent out by the Inter-Agency Procurement Services Office (IAPSO) to the respective procurement officers. The gathering and analysis of these responses will not be completed before the end of March, resulting in a delay of approximately two weeks beyond the 10-week deadline.
10	Other matters: United Nations system regular and extrabudgetary technical co-operation expenditures in 1990 Reason for delay: Data from the specialized agencies are available only in early May. Preparation of the report requires four weeks, moving the submission to the Department of Conference Services some nine weeks beyond the deadline.

3. In light of the information provided above with regard to the late submission of the documents in question, the Governing Council is invited to waive its requirement that they be submitted to the Department of Conference Services at least 10 weeks before the thirty-eighth session. The secretariat will do its utmost to ensure the timely distribution of these documents.